

Financial Statements

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INDEPENDENT AUDITOR'S REPORT

To the President of the Senate

Scope

I have audited the accompanying financial statements of Department of the Senate for the year ended 30 June 2007, which comprise: a statement by the Chief Executive and Chief Financial Officer; Income Statement; Balance Sheet; Statement of Changes in Equity; Cash Flow Statement; Schedules of Commitments, Contingencies and Administered Items; a summary of significant accounting policies; and other explanatory notes.

The Responsibility of the Clerk of the Senate for the Financial Statements

The Clerk of the Senate is responsible for the preparation and fair presentation of the financial statements in accordance with the Finance Minister's Orders made under the *Financial Management and Accountability Act 1997* and the Australian Accounting Standards (including the Australian Accounting Interpretations). This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial statements based on my audit. My audit has been conducted in accordance with the Australian National Audit Office Auditing Standards, which incorporate the Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Department's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of

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expressing an opinion on the effectiveness of the Department's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Clerk of the Senate, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

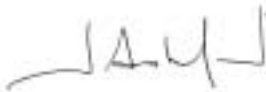
In conducting the audit, I have followed the independence requirements of the Australian National Audit Office, which incorporate the ethical requirements of the Australian accounting profession.

Auditor's Opinion

In my opinion, the financial statements of the Department of the Senate:

- (a) have been prepared in accordance with the Finance Minister's Orders made under the *Financial Management and Accountability Act 1997*, and the Australian Accounting Standards (including the Australian Accounting Interpretations); and
- (b) give a true and fair view of the matters required by the Finance Minister's Orders including the Department of the Senate's financial position as at 30 June 2007 and of its financial performance and its cash flows for the year then ended.

Australian National Audit Office



Jocelyn Ashford
Executive Director

Delegate of the Auditor-General

Canberra
31 August 2007



THE SENATE
CANBERRA ACT 2600

Statement by the Chief Executive and Chief Finance Officer

In our opinion, the attached financial statements for the year ended 30 June 2007 are based on properly maintained financial records and give a true and fair view of the matters required by the Finance Minister's Orders made under the *Financial Management and Accountability Act 1997*, as amended.

Harry Evans
Clerk of the Senate

Joe d'Angelo
Chief Finance Officer

31 August 2007

31 August 2007

Department of the Senate
Income statement
for the year ended 30 June 2007

	Notes	2007 \$'000	2006 \$'000
INCOME			
Revenue			
Revenue from government	3A	20,064	19,618
Sale of goods and rendering of services	3B	840	1,538
Total revenue		20,904	21,156
Gains			
Other gains - resources received free of charge	3C	3,472	3,907
Total gains		3,472	3,907
TOTAL INCOME		24,376	25,063
EXPENSES			
Employee Benefits	4A	13,699	12,879
Suppliers	4B	7,757	7,777
Grants	4C	10	-
Depreciation and amortisation	4D	817	977
Write-down and impairment of assets	4E	35	52
Losses from disposal of assets	4F	204	16
TOTAL EXPENSES		22,522	21,701
SURPLUS		1,854	3,362

The above statement should be read in conjunction with the accompanying notes.

Department of the Senate
Balance sheet
as at 30 June 2007

	Notes	2007 \$'000	2006 \$'000
ASSETS			
<i>Financial assets</i>			
Cash and cash equivalents	5A	500	559
Trade and other receivables	5B	21,617	18,558
Total financial assets		22,117	19,117
<i>Non-financial assets</i>			
Infrastructure, plant and equipment	6A, 6C	3,635	4,042
Intangibles	6B, 6C	44	82
Inventories	6D	33	46
Other non-financial assets	6E	209	177
Total non-financial assets		3,921	4,347
TOTAL ASSETS		26,038	23,464
LIABILITIES			
<i>Payables</i>			
Suppliers	7A	-	55
Other payables	7B	361	175
Total payables		361	230
<i>Provisions</i>			
Employee provisions	7C	4,605	4,331
Other provisions	7D	41	37
Total provisions		4,646	4,368
TOTAL LIABILITIES		5,007	4,598
NET ASSETS		21,031	18,866
EQUITY			
Contributed equity		-	(11,130)
Reserves		11,107	10,796
Retained surplus (accumulated deficit)		9,924	19,200
TOTAL EQUITY		21,031	18,866
Current assets		22,359	19,340
Non-current assets		3,679	4,124
Current liabilities		4,435	4,177
Non-current liabilities		572	421

The above statement should be read in conjunction with the accompanying notes.

Department of the Senate
Statement of changes in equity
for the year ended 30 June 2007

	Retained Earnings		Asset revaluation reserve		Contributed equity/capital		Total equity	
	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000
Opening balance	19,200	15,838	10,796	10,796	(11,130)	(11,130)	18,866	15,504
Adjusted opening balance	19,200	15,838	10,796	10,796	(11,130)	(11,130)	18,866	15,504
Income and expense	-	-	311	-	-	-	311	-
Revaluation adjustment	-	-	-	-	-	-	-	-
Subtotal income and expenses recognised directly in equity	-	-	311	-	-	-	311	-
Surplus for the period	1,854	3,362	-	-	-	-	1,854	3,362
Total income and expenses	1,854	3,362	311	-	-	-	2,165	3,362
Transfers between equity components	(11,130)	-	-	-	11,130	-	-	-
Closing balance at 30 June	9,924	19,200	11,107	10,796	-	(11,130)	21,031	18,866

* An adjustment to contributed equity to remove the negative balance has been transferred to retained earnings. There is no impact on total equity. The above statement should be read in conjunction with the accompanying notes.

Department of the Senate
Cash flow statement
for the year ended 30 June 2007

	Notes	2007 \$'000	2006 \$'000
OPERATING ACTIVITIES			
Cash received			
Appropriations		17,019	10,694
Goods and services		949	1,584
Net GST received		327	430
Total cash received		18,295	12,708
Cash used			
Employees		13,297	12,787
Suppliers		4,733	4,625
Other cash used		11	-
Total cash used		18,041	17,412
Net cash from or (used by) operating activities	8	254	(4,704)
INVESTING ACTIVITIES			
Cash received			
Proceeds from sales of property, plant and equipment		180	13
Total cash received		180	13
Cash used			
Purchase of property, plant and equipment		468	727
Purchase of intangibles		25	28
Total cash used		493	755
Net cash from or (used by) investing activities		(313)	(742)
Net increase or (decrease) in cash held		(59)	(5,446)
Cash at the beginning of the reporting period		559	6,005
Cash at the end of the reporting period	5A	500	559

The above statement should be read in conjunction with the accompanying notes.

Department of the Senate
Schedule of commitments
as at 30 June 2007

BY TYPE	2007 \$'000	2006 \$'000
Commitments receivable		
GST recoverable on commitments	(73)	(101)
Total commitments receivable	(73)	(101)
Capital commitments		
Infrastructure, plant and equipment		23
Total capital commitments	-	23
Other commitments		
Operating leases ¹	62	37
Goods and services ²	672	974
Total other commitments	734	1,011
Net commitments by type	661	933
BY MATURITY		
Commitments receivable		
Other commitments receivable		
One year or less	(71)	(101)
From one to five years	(2)	-
Total other commitments receivable	(73)	(101)
Commitments payable		
Capital commitments		
One year or less	-	23
Total capital commitments	-	23
Operating lease commitments		
One year or less	39	37
From one to five years	23	-
Total operating lease commitments	62	37
Goods and services commitments		
One year or less	672	974
From one to five years	-	-
Total goods and services commitments	672	974
Net commitments by maturity	661	933

NB: Commitments are GST inclusive where relevant.

¹ Operating leases included are effectively non-cancellable and comprise agreements for the provision of motor vehicles to senior executive officers and there are no renewal or purchase options available.

² Other commitments relate to contracts (including purchase orders) lodged with suppliers.

The above schedule should be read in conjunction with the accompanying notes.

Department of the Senate
Schedule of contingencies
as at 30 June 2007

CONTINGENT ASSETS	Claims for damages or costs		Total	
	2007	2006	2007	2006
	\$'000	\$'000	\$'000	\$'000
Balance from previous period	-	-	-	-
New	-	-	-	-
Re-measurement	-	-	-	-
Assets crystallised	-	-	-	-
Expired	-	-	-	-
<i>Total contingent assets</i>	-	-	-	-

CONTINGENT LIABILITIES	Claims for damages or costs		Total	
	2007	2006	2007	2006
	\$'000	\$'000	\$'000	\$'000
Balance from previous period	-	-	-	-
New	-	-	-	-
Re-measurement	-	-	-	-
Liabilities crystallised	-	-	-	-
Obligations expired	-	-	-	-
<i>Total contingent liabilities</i>	-	-	-	-
<i>Net contingent assets (liabilities)</i>	-	-	-	-

Details of each class of contingent liabilities and assets, including those not included above because they cannot be quantified or are considered remote, are disclosed in Note 9: Contingent liabilities and assets.

The above schedule should be read in conjunction with the accompanying notes.

Department of the Senate
Schedule of administered items

	Notes	2007 \$'000	2006 \$'000
Expenses administered on behalf of government <i>for the year ended 30 June 2007</i>			
Expenses			
Grants	14A	-	749
Employee benefits	14B	11,991	11,273
Suppliers	14C	343	1,253
Total expenses administered on behalf of government		12,334	13,275
Assets administered on behalf of government <i>as at 30 June 2007</i>			
Financial assets			
Cash and cash equivalents	15A	-	-
Receivables	15B	1	4
Total assets administered on behalf of government		1	4
Liabilities administered on behalf of government <i>as at 30 June 2007</i>			
Payables			
Suppliers	16A	15	3
Total liabilities administered on behalf of government		15	3

This schedule should be read in conjunction with the accompanying notes.

Department of the Senate

Schedule of administered items (continued)

	Notes	2007 \$'000	2006 \$'000
Administered cash flows			
<i>for the year ended 30 June 2007</i>			
OPERATING ACTIVITIES			
Cash received			
Net GST received		25	37
Other - prior year refunds		-	6
Total cash received		<u>25</u>	<u>43</u>
Cash used			
Grant payments		-	768
Employees		11,991	11,273
Suppliers		352	1,351
Total cash used		<u>12,343</u>	<u>13,392</u>
Net cash from or (used by) operating activities		<u>(12,318)</u>	<u>(13,349)</u>
Net (decrease) in cash held		(12,318)	(13,349)
Cash at beginning of reporting period		-	-
Cash from Official Public Account for appropriations		12,343	13,366
		<u>12,343</u>	<u>13,366</u>
Cash to Official Public Account for appropriations		(25)	(17)
		<u>(25)</u>	<u>(17)</u>
Cash at end of reporting period	15A	<u>-</u>	<u>-</u>

This schedule should be read in conjunction with the accompanying notes.

Department of the Senate

Schedule of administered items (continued)

	2007 \$'000	2006 \$'000
Administered commitments <i>as at 30 June 2007</i>		
BY TYPE		
Commitments receivable		
GST recoverable on commitments	(2)	(2)
Total commitments receivable	<u>(2)</u>	<u>(2)</u>
Commitments payable		
Other commitments		
Operating leases ¹	18	19
Total other commitments	<u>18</u>	<u>19</u>
Net commitments by type	<u>16</u>	<u>17</u>
BY MATURITY		
Commitments receivable		
Other commitments receivable		
One year or less	(1)	(2)
From one to five years	(1)	-
Total other commitments receivable	<u>(2)</u>	<u>(2)</u>
Commitments payable		
Operating lease commitments		
One year or less	11	19
From one to five years	7	-
Total operating lease commitments	<u>18</u>	<u>19</u>
Net commitments by maturity	<u>16</u>	<u>17</u>

NB: Commitments are GST inclusive where relevant.

¹ Operating leases included are effectively non-cancellable and comprise agreements for the provision of motor vehicles to Office-holders and there are no renewal or purchase options available.

This schedule should be read in conjunction with the accompanying notes.

Administered contingencies
as at 30 June 2007

At 30 June 2007, the Department of the Senate has no quantifiable administered contingencies

Nil

Nil

Unquantifiable and remote contingencies are disclosed in Note 18: Administered contingent liabilities and assets.

This schedule should be read in conjunction with the accompanying notes.

Notes to and forming part of the Financial Statements for the year ended 30 June 2007

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Note 1: Summary of significant accounting policies

1.1 Objectives of the Department of the Senate

The Department of the Senate is structured to meet the following outcome:

- Effective provision of services to support the functioning of the Senate as a House of the Commonwealth Parliament.

The department's activities contributing towards this outcome are classified as either departmental or administered. Departmental activities involve the use of assets, liabilities, revenues and expenses controlled or incurred by the department in its own right. Administered activities involve the management or oversight by the department on behalf of the Commonwealth of items controlled or incurred by the Commonwealth.

Departmental activities are identified under five headings:

- Output Group 1:* Clerk's Office – provides procedural and constitutional advice in relation to the proceedings of the Senate and its committees; strategic direction for the department; secretariat support for the Procedure Committee, the Committee of Privileges and the Committee of Senators' Interests; and maintains the Register of Senators' Interests.
- Output Group 2:* Table Office – provides programming and procedural support to the Senate; processes legislation and documents, and archives records of the Senate; produces records of Senate business and proceedings, and disseminates information on the work of the Senate; provides document distribution and inquiries services; and provides secretariat support to a collection of domestic committees.
- Output Group 3:* Procedure Office – provides advisory and drafting services to non-government senators; secretariat support to the legislative scrutiny committees and policy support for interparliamentary relations; conducts parliamentary research and training including for Parliaments overseas; and promotes community awareness and knowledge of the Senate and the Parliament.
- Output Group 4:* Committee Office – provides secretariat support for most Senate and certain joint committees and strives to increase the public's awareness of the work of committees.
- Output Group 5:* Black Rod's Office – provides office, chamber and committee room support; information technology and ceremonial services; security advice; and corporate services to the Senate, senators and departmental staff.

1.2 Basis of preparation of the financial report

The financial statements are required by section 49 of the *Financial Management and Accountability Act 1997* and are a general purpose financial report.

The financial statements and notes have been prepared in accordance with:

- Finance Minister's Orders (or FMOs, being the Financial Management and Accountability Orders (Financial Statements for reporting periods ending on or after 1 July 2006)); and

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

- Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board that apply for the reporting period.

The financial report has been prepared on an accrual basis and is in accordance with historical cost convention, except for certain assets at fair value. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position.

The financial report is presented in Australian dollars and values are rounded to the nearest thousand dollars unless disclosure of the full amount is specifically required.

Unless alternative treatment is specifically required by an accounting standard or FMOs, assets and liabilities are recognised in the balance sheet when and only when it is probable that future economic benefits will flow and the amounts of the assets or liabilities can be reliably measured. However, assets and liabilities arising under agreements equally proportionately unperformed are not recognised unless required by an accounting standard. Liabilities and assets that are unrecognised are reported in the schedule of commitments and the schedule of contingencies (other than unquantifiable or remote contingencies, which are reported at Note 9).

Unless alternative treatment is specifically required by an accounting standard revenues and expenses are recognised in the income statement when and only when the flow or consumption or loss of economic benefits has occurred and can be reliably measured.

The continued existence of the department in its present form, and with its present programs, is dependent on continuing appropriations by Parliament for the department's administration and programs.

Administered revenues, expenses, assets, liabilities and cash flows reported in the Schedule of Administered Items and related notes are accounted for on the same basis and using the same policies as for departmental items, except where otherwise stated at Note 1.20.

1.3 Significant accounting judgements and estimates

No accounting judgements, assumptions or estimates have been identified that have a significant risk of causing a material impact on the amounts recorded in the financial statements.

1.4 Statement of compliance

Australian Accounting Standards require a statement of compliance with International Financial Reporting Standards (IFRSs) to be made where the financial report complies with these standards. Some Australian equivalents to IFRSs and other Australian Accounting Standards contain requirements specific to not-for-profit entities that are inconsistent with IFRS requirements. The Department of the Senate is a not for profit entity and has applied these requirements, so while this financial report complies with Australian Accounting Standards including Australian Equivalents to International Financial Reporting Standards (AEIFRSs) it cannot make this statement.

Adoption of new Australian Accounting Standard requirements

No accounting standard has been adopted earlier than the effective date in the current period.

The following amendments or interpretations have become effective but have had no financial impact or do not apply to the operations of the department.

Notes to and forming part of the Financial Statements for the year ended 30 June 2007

Amendments:

- 2005-1 Amendments to Australian Accounting Standards [AASBs 1, 101, 124]
- 2005-4 Amendments to Australian Accounting Standards [AASB 139, AASB 132, AASB 1, AASB 1023 and AASB 1038]
- 2005-5 Amendments to Australian Accounting Standards [AASB 1 & AASB 139]
- 2005-6 Amendments to Australian Accounting Standards [AASB 3]
- 2005-9 Amendments to Australian Accounting Standards [AASB 4, AASB 1023, AASB 139 & AASB 132]
- 2006-1 Amendments to Australian Accounting Standards [AASB 121]
- 2006-3 Amendments to Australian Accounting Standards [AASB 1045]

Interpretations:

- UIG 4 Determining whether an Arrangement contains a Lease
- UIG 5 Rights to Interests arising from Decommissioning, Restoration and Environmental Rehabilitation Funds
- UIG 7 Applying the Restatement Approach under AASB 129 Financial Reporting in Hyperinflationary Economies
- UIG 8 Scope of AASB 2
- UIG 9 Reassessment of Embedded Derivatives

UIG 4 and UIG 9 might have impacts in future periods, subject to existing contracts being renegotiated.

Future Australian Accounting Standard requirements

The following new standards, amendments to standards or interpretations have been issued by the Australian Accounting Standards Board but are effective for future reporting periods. It is estimated that the impact of adopting these pronouncements when effective will have no material financial impact on future reporting periods.

Financial instrument disclosure

AASB 7 Financial Instruments: Disclosures is effective for reporting periods beginning on or after 1 January 2007 (the 2007-08 financial year) and amends the disclosure requirements for financial instruments. In general AASB 7 requires greater disclosure than that presently. Associated with the introduction of AASB 7 a number of accounting standards were amended to reference the new standard or remove the present disclosure requirements through 2005-10 Amendments to Australian Accounting Standards [AASB 132, AASB 101, AASB 114, AASB 117, AASB 133, AASB 139, AASB 1, AASB 4, AASB 1023 & AASB 1038]. These changes have no financial impact but will effect the disclosure presented in future financial reports.

Other

The following standards (AASB) and interpretations (AASBI, formally UIG) have been issued but are not applicable to the operations of the department.

- AASB 1049 Financial Reporting of General Government Sectors by Governments
- UIG 4 Determining whether an Arrangement contains a Lease
- UIG 10 Interim Financial Reporting and Impairment

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

- UIG 11 AASB 2 Group and Treasury Share Transactions
- UIG 12 Service Concession Arrangements
- UIG 129 Service Concession Arrangements: Disclosures

1.5 Revenue

Revenue from government

Departmental outputs appropriations for the year (less any savings offered up in Portfolio Additional Estimates Statements) are recognised as revenue, except for certain amounts which relate to activities that are reciprocal in nature, in which case revenue is recognised only when it has been earned. The department does not currently participate in any reciprocal activities.

Appropriations receivable are recognised at their nominal amounts.

Other types of revenue

Revenue from the sale of goods is recognised when:

- the risks and rewards of ownership have been transferred to the buyer;
- the seller retains no managerial involvement nor effective control over the goods;
- the revenue and transaction costs incurred can be reliably measured; and
- it is probable that the economic benefits associated with the transaction will flow to the entity.

Revenue from rendering of services is recognised by reference to the stage of completion of contracts at the reporting date. The revenue is recognised when:

- the amount of revenue, stage of completion and transaction costs incurred can be reliably measured; and
- the probable economic benefits with the transaction will flow to the entity.

The stage of completion of contracts at the reporting date is determined by reference to the proportion that costs incurred to date bear to the estimated total costs of the transaction.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any provision for bad and doubtful debts. Collectability of debts is reviewed at balance date. Provisions are made when collectability of the debt is no longer probable.

1.6 Gains

Resources received free of charge

Services received free of charge are recognised as revenue when and only when a fair value can be reliably determined and the services would have been purchased if they had not been donated. Use of those resources is recognised as an expense.

Contributions of assets at no cost of acquisition or for nominal consideration are recognised as revenue at their fair value when the asset qualifies for recognition, unless received from another government agency as a consequence of a restructuring of administrative arrangements (refer to Note 1.7).

Notes to and forming part of the Financial Statements for the year ended 30 June 2007

Other gains

Gains from disposal of non-current assets are recognised when control of the asset has passed to the buyer.

1.7 Transactions with the government as owner

Equity injections

Appropriations designated as equity injections (less any savings offered up in Portfolio Additional Estimates Statements) are recognised directly in contributed equity in that year.

Restructuring of administrative arrangements

Net assets received from or relinquished to another Australian government agency or authority under a restructuring of administrative arrangements are adjusted at their book value directly against contributed equity.

Other distributions to owners

The FMOs require that distributions to owners be debited to contributed equity unless in the nature of a dividend.

1.8 Employee benefits

Liabilities for service rendered by employees are recognised at the reporting date to the extent that they have not been settled.

Liabilities for 'short-term employee benefits' (as defined in AASB 119) and termination benefits due within twelve months of balance date are measured at their nominal amounts.

The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

All other employee benefit liabilities are measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date.

Leave

The liability for employee benefits includes provision for annual leave and long service leave. No provision has been made for sick leave, as all sick leave is non-vesting and the average sick leave taken in future years by employees of the department is estimated to be less than the annual entitlement for sick leave.

The leave liabilities are calculated on the basis of employees' remuneration, including the department's employer superannuation contribution rates to the extent that the leave is likely to be taken during service rather than paid out on termination.

The liability for long service leave is recognised and measured at the estimated present value of future cash flows to be made in respect of all employees at 30 June 2007. The estimate of the present value of the liability takes into account attrition rates and pay increases through promotion and inflation.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Separation and redundancy

In 2006–07, the department has made no provision for future separation and redundancy benefit payments.

Superannuation

Staff of the department are members of the Commonwealth Superannuation Scheme (CSS), the Public Sector Superannuation Scheme (PSS) and PSS accumulation plan (PSSap).

The CSS and PSS are defined benefit schemes for the Commonwealth. The PSSap is a defined contribution scheme.

The liability for superannuation benefits is recognised in the financial statements of the Australian government and is settled by the Australian government in due course.

The department makes employer contributions to the Employee Superannuation Scheme at rates determined by an actuary to be sufficient to meet the cost to the Government of the superannuation entitlements of the department's employees.

New employees (from 1 July 2005) are eligible to join the new PSSap scheme.

The liability for superannuation recognised as at 30 June represents outstanding contributions for the final fortnight of the year.

1.9 Leases

No finance leases were in existence at any time during the year or at balance date.

Operating lease payments are expensed on the basis of the benefits derived from the leased assets. The department's operating leases relate to vehicles leased from LeasePlan.

1.10 Cash

Cash means notes and coins held, and deposits held at call with a bank or financial institution. Cash is recognised at its nominal amount.

1.11 Financial risk management

The Department of the Senate's activities expose it to normal commercial financial risk. As a result of the nature of the department's business and internal and Australian government policies, dealing with the management of financial risk, the department's exposure to market, credit, liquidity and cash flow and fair value interest rate risk is considered to be low.

1.12 Impairment of financial assets

Financial assets held at amortised cost

If there is objective evidence that an impairment loss has been incurred for receivables, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows discounted at the asset's original effective interest rate. The carrying amount is reduced by way of an allowance account. The loss is recognised in income statement.

Notes to and forming part of the Financial Statements for the year ended 30 June 2007

Financial assets held at cost

If there is objective evidence that an impairment loss has been incurred on an unquoted equity instrument that is not carried at fair value because it cannot be reliably measured, or a derivative asset that is linked to and must be settled by delivery of such an unquoted equity instrument, the amount of the impairment loss is the difference between the carrying amount of the asset and the present value of the estimated future cash flows discounted at the current market rate for similar assets.

Available for sale financial assets

If there is objective evidence that an impairment loss on an available for sale financial asset has been incurred, the amount of the difference between its cost, less principal repayments and amortisation, and its current fair value, less any impairment loss previously recognised in expenses, is transferred from equity to the income statement.

1.13 Supplier and other payables

Trade creditors and accruals are recognised at the amortised cost. Liabilities are recognised to the extent that the goods or services have been received (and irrespective of having been invoiced).

1.14 Contingent liabilities and contingent assets

Contingent liabilities and assets are not recognised in the balance sheet but are discussed in the relevant schedules and notes. They may arise from uncertainty as to the existence of a liability or asset, or represent an existing liability or asset in respect of which settlement is not probable or for which the amount cannot be reliably measured. Contingent assets are reported when settlement is probable, and contingent liabilities are recognised when settlement is greater than remote.

1.15 Acquisition of assets

Assets are recorded at cost on acquisition except as stated below. The cost of acquisition includes the fair value of assets transferred in exchange and liabilities undertaken.

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and revenues at their fair value at the date of acquisition, unless acquired as a consequence of restructured administrative arrangements. In the latter case, assets are initially recognised at the amounts at which they were recognised in the transferor agency's accounts immediately before the restructuring.

1.16 Property, plant and equipment (PP&E)

Asset recognition threshold

Purchases of property, plant and equipment are recognised initially at cost in the balance sheet, except for purchases costing less than \$500 for furniture and fittings and office machines and equipment, \$1,000 for computer equipment, and \$2,000 for plant and equipment, intangibles and all other assets, which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total).

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Basis of revaluations

Plant and equipment are carried at fair value, being revalued with sufficient frequency such that the carrying amount of each asset is not materially different, at reporting date, from its fair value. Valuations are undertaken in each year are as at 30 June.

Fair values for each class of asset are determined as shown below:

<u>Asset class</u>	<u>Fair value measured at:</u>
--------------------	--------------------------------

Plant and equipment	Market selling price
---------------------	----------------------

Following initial recognition at cost, valuations are conducted with sufficient frequency to ensure that the carrying amounts of assets do not differ materially with the assets' fair values as at the reporting date. The regularity of independent valuations depends upon the volatility of movements in market values for the relevant assets.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reverses a previous revaluation decrement of the same asset class that was previously recognised through operating result. Revaluation decrements for a class of assets are recognised directly through operating result except to the extent that they reverse a previous revaluation increment for that class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset restated to the revalued amount.

Depreciation

Depreciable plant and equipment assets are written off to their estimated residual values over their estimated useful lives to the department, using the straight-line method of depreciation in all cases.

Depreciation rates (useful lives) and methods are reviewed at each reporting date and necessary adjustments are recognised in the current or current and future reporting periods, as appropriate. Residual values are re-estimated for a change in prices only when assets are revalued.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	2007	2006
Plant equipment	5 to 15 years	5 to 15 years
Computer equipment	3 to 10 years	3 to 10 years
Furniture and fittings	5 to 50 years	5 to 50 years
Office machines and equipment	4 to 30 years	4 to 30 years
Intangibles (software)	3 to 5 years	3 to 5 years

Impairment

All assets were assessed for impairment at 30 June 2007. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Value in use is the present value of the future cash flows expected to be derived from the

Notes to and forming part of the Financial Statements for the year ended 30 June 2007

asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Department of the Senate were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

No indicators of impairment were found for assets at fair value.

1.17 Intangibles

The Department of the Senate's intangibles comprise software for internal use. These assets are carried at cost.

Software is amortised on a straight-line basis over its anticipated useful life. The useful life of the department's software is 3 to 5 years (2005-06: 3 to 5 years).

All software assets were assessed for impairment as at 30 June 2007. None were found to be impaired.

1.18 Inventories

Inventories held for resale are valued at the lower of cost and net realisable value.

Inventories not held for resale are valued at cost, unless they are no longer required, in which case they are valued at net realisable value.

1.19 Taxation

The department is exempt from all forms of taxation except fringe benefits tax and the goods and services tax (GST).

Revenues, expenses and assets are recognised net of GST:

- except where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- except for receivables and payables.

The fringe benefits tax for Members of Parliament is paid by the Department of Finance and Administration. The Department of the Senate pays fringe benefits tax on benefits it provides to office-holders of the Senate.

1.20 Reporting of administered activities

Administered revenues, expenses, assets, liabilities and cash flows are disclosed in the schedule of administered items and related notes.

Except where otherwise stated below, administered items are accounted for on the same basis and using the same policies as for departmental items, including the application of Australian Accounting Standards.

Administered appropriations received or receivable from the Official Public Account (OPA) are not reported as administered revenues or assets. Similarly, administered receipts transferred or transferable to the OPA are not reported as administered expenses or payables. These transactions or balances are internal to the administered entity.

These transfers of cash are reported as administered (operating) cash flows and in the administered reconciliation table in Note 17.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Note 2: Events occurring after the balance sheet date

There have been no significant events occur after balance date that may have an impact on the department's operations.

2007	2006
\$'000	\$'000

Note 3: Income

Revenue

Note 3A: Revenue from government

Appropriations for outputs	20,064	19,618
Total revenues from government	20,064	19,618

Note 3B: Sale of goods and rendering of services

Provision of goods - related entities	15	39
Provision of goods - external entities	9	6
Total sale of goods	24	45
Rendering of services - related entities	503	1,282
Rendering of services - external entities	313	211
Total rendering of services	816	1,493
Total sale of goods and rendering of services	840	1,538

Gains

Note 3C: Other gains

Resources received free of charge	3,472	3,907
Total other gains	3,472	3,907

Note 4: Expenses

Note 4A: Employee benefits

Wages and salaries	9,723	9,289
Superannuation	1,911	1,796
Leave and other entitlements	2,065	1,794
Separation and redundancies	-	-
Total employee benefits	13,699	12,879

Note 4B: Suppliers

Provision of goods - related entities	111	416
Provision of goods - external entities	1,359	1,822
Rendering of services - related entities *	3,675	4,180
Rendering of services - external entities	2,474	1,196
Workers compensation premiums	138	163
Total supplier expenses	7,757	7,777

* Services from related entities included \$3.472m of resources received free of charge from other Commonwealth agencies. (2006: \$3.907m)

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

	2007 \$'000	2006 \$'000
<u>Note 4C: Grants</u>		
Private Sector - Other	10	-
Total grants	10	-

Note 4D: Depreciation and amortisation

Depreciation

Infrastructure, plant and equipment	754	881
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Amortisation

Intangibles - computer software	63	96
Total depreciation and amortisation	817	977

Note 4E: Write down and impairment of assets

Financial assets

Bad and doubtful debts expense	1	-
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Non-financial assets

Plant and equipment - write-downs	34	33
Intangibles - write-downs	-	19
Total write-down and impairment of assets	35	52

Note 4F: Losses from asset sales

Infrastructure, plant and equipment:

Proceeds from asset sold	(180)	(13)
Carrying value of assets sold	384	29
Selling expenses	-	-
Total losses from asset sales	204	16

Note 5: Financial assets

Note 5A: Cash and cash equivalents

Cash on hand	500	559
Total cash and cash equivalents	500	559

Notes to and forming part of the Financial Statements for the year ended 30 June 2007

	2007 \$'000	2006 \$'000
Note 5B: Trade and other receivables		
Goods and services	83	88
Appropriations receivable for existing outputs	21,487	18,442
GST receivable from the Australian Taxation Office	47	28
Total trade and other receivables (net)	21,617	18,558

Receivables are aged as follows:

Not overdue	21,610	18,553
Overdue by:		
Less than 30 days	4	2
30 to 60 days	3	1
61 to 90 days	-	1
More than 90 days	-	1
Total receivables (gross)	21,617	18,558

All receivables are current assets.

Note 6: Non-financial assets

Note 6A: Infrastructure, plant and equipment

Infrastructure, plant and equipment

- gross carrying (at fair value)	3,663	4,898
- accumulated depreciation	(28)	(856)
Total infrastructure, plant and equipment (non-current)	3,635	4,042

All revaluations are conducted in accordance with the revaluation policy stated at Note 1. In 2006-07, an independent valuer, the Australian Valuation Office (AVO) conducted the revaluations.

No indicators of impairment were found for infrastructure, plant and equipment.

Note 6B: Intangibles

Computer software

- at cost	1,293	1,268
- accumulated amortisation	(1,249)	(1,186)
Total intangibles (non-current)	44	82

All computer software is held at cost, as no active market exists for the department's internally developed software.

No indicators of impairment were found for intangible assets.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Note 6C: Analysis of infrastructure, plant and equipment and intangibles

Reconciliation of the opening and closing balances of infrastructure, plant and equipment and intangibles (2006-07)

	IP&E \$'000	Intangibles \$'000	TOTAL \$'000
As at 1 July 2006			
Gross book value	4,898	1,268	6,166
Accumulated depreciation/amortisation	(856)	(1,186)	(2,042)
Net book value 1 July 2006	4,042	82	4,124
Additions by purchase	465	25	490
Revaluation and impairments through equity	311	-	311
Reclassifications	-	-	-
Depreciation/amortisation expense	(754)	(63)	(817)
Impairments recognised in surplus	(34)	-	(34)
Other movements - Derecognition of assets	(11)	-	(11)
Disposals	(384)	-	(384)
Net book value 30 June 2007	3,635	44	3,679

Net book value 30 June 2007 represented by:

Gross book value	3,663	1,293	4,956
Accumulated depreciation/amortisation	(28)	(1,249)	(1,277)
	3,635	44	3,679

Reconciliation of the opening and closing balances of infrastructure, plant and equipment and intangibles (2005-06)

	IP&E \$'000	Intangibles \$'000	TOTAL \$'000
As at 1 July 2005			
Gross book value	4,260	1,414	5,674
Accumulated depreciation/amortisation	(1)	(1,245)	(1,246)
Net book value 1 July 2005	4,259	169	4,428
Additions by purchase	726	28	754
Depreciation/amortisation expense	(881)	(96)	(977)
Impairments recognised in surplus	(33)	(19)	(52)
Disposals	(29)	-	(29)
Net book value 30 June 2006	4,042	82	4,124

Net book value 30 June 2006 represented by:

Gross book value	4,898	1,268	6,166
Accumulated depreciation/amortisation	(856)	(1,186)	(2,042)
	4,042	82	4,124

Notes to and forming part of the Financial Statements for the year ended 30 June 2007

	2007 \$'000	2006 \$'000
<u>Note 6D: Inventories</u>		
Inventories held for distribution	33	46
Total inventories	33	46

All departmental inventories are current assets.

<u>Note 6E: Other non-financial assets</u>		
Prepayments	209	177
Total other non-financial assets	209	177

All other non-financial assets are current assets.

Note 7: Payables and provisions

<u>Note 7A: Suppliers</u>		
Trade creditors	-	55
Total supplier payables	-	55

<u>Note 7B: Other payables</u>		
Accrued expenses	361	175
Total other payables	361	175

All supplier payables and other payables recognised are current liabilities.

<u>Note 7C: Employee provisions</u>		
Salaries and wages	106	86
Leave	4,484	4,231
Superannuation	15	14
Total employee provisions	4,605	4,331

Current	4,033	3,910
Non-current	572	421
Total employee provisions	4,605	4,331

<u>Note 7D: Other provisions</u>		
Workers' compensation	41	37
Total other provisions	41	37

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

	2007	2006
	\$'000	\$'000

Note 8: Cash flow reconciliation

Reconciliation of cash as per balance sheet to cash flow statement

Report cash as per flow statement:

Cash flow statement	500	559
Balance sheet	500	559

Reconciliation of net surplus to net cash from operating activities:

Operating Result	1,854	3,362
Depreciation / amortisation	817	977
Net write down of assets	35	52
Net derecognition of assets	11	-
Loss / (gain) on disposal of assets	204	16
(Increase) / decrease in net receivables	(3,059)	(8,908)
(Increase) / decrease in inventories	13	1
(Increase) / decrease in prepayments	(30)	(103)
Increase / (decrease) in employee provisions	274	15
Increase / (decrease) in other provisions	4	10
Increase / (decrease) in supplier payables	(55)	(106)
Increase / (decrease) in other payables	186	(20)
Net cash from / (used by) operating activities	254	(4,704)

Note 9: Contingent liabilities and assets

Quantifiable contingencies

At 30 June 2007 the Department of the Senate has no quantifiable contingencies.	Nil	Nil
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Unquantifiable contingencies

At 30 June 2007 the Department of the Senate has no unquantifiable contingencies.	Nil	Nil
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Remote contingencies

At 30 June 2007 the Department of the Senate has no remote contingencies.	Nil	Nil
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Notes to and forming part of the Financial Statements for the year ended 30 June 2007

	2007	2006
	\$'000	\$'000

Note 10: Executive remuneration

The number of executives who received or were due to receive total remuneration of \$130,000 or more:

\$130,000 to \$144,999	-	-
\$145,000 to \$159,999	1	-
\$160,000 to \$174,999	1	1
\$175,000 to \$189,999	1	2
\$190,000 to \$204,999	1	-
\$205,000 to \$219,999	-	1
\$220,000 to \$234,999	1	-
\$235,000 to \$249,999	-	-
\$250,000 to \$264,999	-	-
\$265,000 to \$279,999	-	-
\$280,000 to \$294,999	-	1
\$295,000 to \$309,999	-	-
\$310,000 to \$324,999	1	-
Total	6	5

Aggregate amount of total remuneration of the executives shown above:

1,243,401	\$1,026,934
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Aggregate amount of separation and redundancy payments during the year to executives shown above:

Nil	Nil
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Note 11: Remuneration of auditors

Financial statement audit services are provided free of charge to the department.

The fair value of audit services provided was:	\$81,500	\$74,000
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No other services were provided by the Auditor-General.

Note 12: Average staffing levels

The average staffing levels for the department during the year were:	150	152
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Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Note 13: Financial instruments

Note 13A: Interest rate risk

Financial instrument	Note	Floating interest rate		Fixed interest rate maturing in						Non-interest bearing			Total			Weighted average effective interest rate	
				1 year or less		1 to 5 years		> 5 years									
		2007	2006	2007	2006	2007	2006	2007	2006	2007	2006	2007	2006	2007	2006	2007	2006
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%	%	
Financial assets																	
Cash and cash equivalent	5A	-	-	-	-	-	-	-	-	500	559	500	559	n/a	n/a	n/a	
Receivables for goods and services	5B	-	-	-	-	-	-	-	-	83	88	83	88	n/a	n/a	n/a	
Total		-	-	-	-	-	-	-	-	583	647	583	647	n/a	n/a	n/a	
Total assets										26,038	23,464						
Financial liabilities																	
Trade creditors	7A	-	-	-	-	-	-	-	-	-	55	-	55	n/a	n/a	n/a	
Accrued Expenses	7B	-	-	-	-	-	-	-	-	361	175	361	175	n/a	n/a	n/a	
Total		-	-	-	-	-	-	-	-	361	230	361	230	n/a	n/a	n/a	
Total liabilities										5,007	4,598						

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Note 13: Financial instruments (continued)

Note 13B: Fair values of financial assets and liabilities

The net fair value of each class of assets and liabilities equals the carrying amounts for both 2006-07 and 2005-06 financial years.

Note 13C: Credit risk exposures

The department's maximum exposures to credit risk at reporting date in relation to each class of recognised financial assets is the carrying amount of those assets as indicated in the balance sheet.

The department has no significant exposures to any concentrations of credit risk.

All figures for credit risk referred to do not take into account the value of any collateral or other security.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

	2007 \$'000	2006 \$'000
Note 14: Expenses administered on behalf of government		
<u>Note 14A: Grants</u>		
Non-profit institutions	-	749
Total grants	-	749
Grants expense 2005-06 relates to payments to schools under the Citizenship Visits Program. This grant is no longer administered by the department.		
<u>Note 14B: Employees</u>		
Wages and salaries	11,991	11,273
Total employees	11,991	11,273
<u>Note 14C: Suppliers</u>		
Provision of goods - related entities	130	107
Provision of goods - external entities	195	1,120
Rendering of services - related entities	7	2
Rendering of services - external entities	11	24
Total suppliers	343	1,253

Note 15: Assets administered on behalf of government

Financial assets

Note 15A: Cash and cash equivalents

Administered bank account	-	-
Total cash and cash equivalents	-	-

Note 15B: Receivables

Other - GST receivable from ATO	1	4
Total receivables	1	4

All assets administered on behalf of government are current assets.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

	2007	2006
	\$'000	\$'000
Note 16: Liabilities administered on behalf of government		
<i>Note 16A: Suppliers</i>		
Trade creditors	15	3
Total suppliers	15	3
All liabilities are expected to be settled with 12 months of balance date.		

Note 17: Administered reconciliation table		
<i>Opening administered assets less administered liabilities as at 1 July</i>	1	(82)
Less: administered expenses	(12,334)	(13,275)
Administered transfers from OPA:		
Annual appropriation administered items	-	768
Special appropriations	12,321	12,591
Draw down of prior year appropriations	-	10
Other revenue - prior year refunds	-	6
Transfers to OPA	(2)	(17)
Closing administered assets less administered liabilities as at 30 June	(14)	1

Note 18: Administered contingent liabilities and assets		
<i>Quantifiable administered contingencies</i>		
At 30 June 2007, the Department of the Senate has no quantifiable administered contingencies.	Nil	Nil
<i>Unquantifiable administered contingencies</i>		
At 30 June 2007, the Department of the Senate has no unquantifiable administered contingencies.	Nil	Nil
<i>Remote administered contingencies</i>		
At 30 June 2007, the Department of the Senate has no remote administered contingencies.	Nil	Nil

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Note 19: Administered financial instruments

Interest rate risk

Financial instrument	Note	Floating interest rate		Fixed interest rate maturing in						Non-interest bearing		Total		Weighted average effective interest rate	
				1 year or less		1 to 5 years		> 5 years							
		2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 %	2006 %
Financial assets															
Cash	15A	-	-	-	-	-	-	-	-	-	-	-	-	n/a	n/a
Receivables for goods and services	15B	-	-	-	-	-	-	-	-	1	4	1	4	n/a	n/a
Total		-	-	-	-	-	-	-	-	1	4	1	4	n/a	n/a
Total assets										1	4	1	4		
Financial liabilities															
Trade creditors	16A	-	-	-	-	-	-	-	-	15	3	15	3	n/a	n/a
Total		-	-	-	-	-	-	-	-	15	3	15	3	n/a	n/a
Total liabilities										15	3	15	3		

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Note 20: Appropriations and Special Accounts

Note 20A: Acquittal of authority to draw cash from the Consolidated Revenue Fund (CRF) for Appropriations (Parliamentary Departments) Acts 1 and 2

Particulars - Outcome 1	Administered expenses		Departmental outputs		Total	
	2007	2006	2007	2006	2007	2006
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Balance carried from previous period	-	111	19,041	15,559	19,041	15,670
Appropriation Act:						
Appropriation (Parliamentary Departments) Act (No. 1)	-	768	20,064	19,618	20,064	20,386
Reductions:						
- prior years	-	(10)	-	-	-	(10)
- current year	-	-	-	-	-	-
FMA Act						
Appropriations to take account of recoverable GST (FMA Act s. 30A)	25	37	422	487	447	523
Annotations to 'net appropriations' (FMA Act s. 31)	-	-	1,042	1,555	1,042	1,555
Adjustment of appropriations - change of entity function (FMA Act s. 32)*	-	(103)	-	-	-	(103)
Total appropriations available for payments	25	802	40,569	37,219	40,594	38,020
Cash payments made during the year (GST inclusive)	25	802	18,534	18,178	18,559	18,980
Appropriations credited to Special Accounts (GST exclusive)	-	-	-	-	-	-
Balance of authority to draw cash from the CRF for ordinary annual services appropriations	-	-	22,034	19,041	22,034	19,041
Represented by:						
Cash at bank and on hand	-	-	500	559	500	559
Departmental appropriations receivable	-	-	21,534	18,482	21,534	18,482
Total	-	-	22,034	19,041	22,034	19,041

* The administered s. 32 represents the transfer of prior year appropriation for Office-holders' support to the Department of Finance & Administration.

Note 20: Appropriations and Special Accounts (continued)

Note 20B: Acquittal of Authority to draw cash from special appropriations (unlimited amount)

<i>Parliamentary Entitlements Act 1990 (s. 11)</i>	2007	2006
Purpose: An Act relating to the provision of benefits to Members of each House of the Parliament	\$'000	\$'000
Cash payments made during the year	329	1,317
Appropriations credited to Special Accounts	-	-
Refunds credited (net) (FMA Act s. 30)	-	-
Total charged to appropriation	-	-
<i>Estimated Actual</i>	1,592	1,574

<i>Parliamentary Superannuation Act 2004 (s. 8)</i>	2007	2006
Purpose: An Act to provide for the making of superannuation contributions in respect of members of Parliament, and for related purposes.	\$'000	\$'000
Cash payments made during the year	290	161
Appropriations credited to Special Accounts	-	-
Refunds credited (net) (FMA Act s. 30)	-	-
Total charged to appropriation	-	-
<i>Estimated Actual</i>	284	162

<i>Remuneration and Allowances Act 1990 (s. 8)</i>	2007	2006
Purpose: An Act relating to certain remuneration and allowances	\$'000	\$'000
Cash payments made during the year	11,701	11,112
Appropriations credited to Special Accounts	-	-
Refunds credited (net) (FMA Act s. 30)	-	-
Total charged to appropriation	-	-
<i>Estimated Actual</i>	12,251	11,247

The legislation establishing these special appropriations is administered by the Department of Finance and Administration and the Department of Employment and Workplace Relations.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Note 20: Appropriations and Special Accounts (continued)

Note 20C: Special accounts

Other trust monies (Departmental)	2007	2006
	\$'000	\$'000
<i>Legal Authority: Financial Management and Accountability Act 1997 (s. 20)</i>		
<i>Purpose: For expenditure of monies temporarily held on trust or otherwise for the benefit of a person other than the Commonwealth.</i>		
Balance carried from previous period	-	4
Appropriation for reporting period	-	-
Other receipts	34	42
Available for payments	34	46
Payments made	34	46
Balance carried to next period	-	-
Represented by:		
Cash - held by the department	-	-
Total balance carried to the next period	-	-

This account holds only monies advanced to the department by COMCARE to make compensation payments in accordance with the *Safety and Rehabilitation Act 1998*. When the department makes payments against sick leave entitlements pending determination of an employee's claim, the department recovers the payment from the monies in the account.

The department also has a Services for other Governments and Non-Agency Bodies Special Account established under section 20 of the *Financial Management and Accountability Act 1997*. The purpose of the Services for other Governments and Non-Agency Bodies Special Account is for expenditure in connection with services performed on behalf of other governments and bodies that are not Agencies under the *Financial Management and Accountability Act 1997*. This account had no transactions and nil balances as at 30 June 2006 and 30 June 2007.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

	2007 \$'000	2006 \$'000
Note 21: Compensation and debt relief		
No 'Act of Grace' payments were made during the reporting period. (2006: no payments made)	Nil	Nil
No waivers of amounts owing to the Commonwealth were made pursuant to subsection 34(1) of the <i>Financial Management and Accountability Act 1997</i> . (2006: no payments made)	Nil	Nil
No payments were made under the Compensation for Detriment caused by Defective Administration (CDDA) Scheme. (2006: no payments made)	Nil	Nil
No ex-gratia payments were provided for during the reporting period. (2006: no payments made)	Nil	Nil
No payments were made under s. 66 of the <i>Parliamentary Service Act 1999</i> during the reporting period. (2006: no payments made)	Nil	Nil

Note 21: Compensation and debt relief (continued)

No 'Act of Grace' payments were made during the reporting period. (2006: no payments made)	Nil	Nil
No waivers of amounts owing to the Commonwealth were made pursuant to subsection 34(1) of the <i>Financial Management and Accountability Act 1997</i> . (2006: no payments made)	Nil	Nil
No payments were made under the Compensation for Detriment caused by Defective Administration (CDDA) Scheme. (2006: no payments made)	Nil	Nil
No ex-gratia payments were provided for during the reporting period. (2006: no payments made)	Nil	Nil
No payments were made under s. 66 of the <i>Parliamentary Service Act 1999</i> during the reporting period. (2006: no payments made)	Nil	Nil

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Note 22: Reporting of outcomes

Note 22A: Net cost of outcome delivery

	Outcome 1		Total	
	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000
Expenses				
Administered	12,334	13,275	12,334	13,275
Departmental	22,522	21,701	22,522	21,701
Total expenses	34,856	34,976	34,856	34,976
Costs recovered from provision of goods and services to the non government sector				
Administered	206	-	206	-
Departmental	323	217	323	217
Total costs recovered	529	217	529	217
Other external revenues				
Administered	-	-	-	-
Departmental	517	1,334	517	1,334
Total other external revenues	517	1,334	517	1,334
Net cost / (contribution) of outcome	33,810	33,425	33,810	33,425

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Note 22: Reporting of outcomes (continued)

Note 22B: Major classes of departmental revenues and expenses by output groups and outputs

Outcome 1	Output Group 1		Output Group 2		Output Group 3		Output Group 4		Output Group 5		Outcome 1 total	
	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000
Departmental expenses												
Employees	743	705	1,731	1,483	3,280	3,044	5,286	5,127	2,659	2,520	13,699	12,879
Suppliers	285	270	1,104	836	2,659	2,258	2,640	2,721	1,069	1,693	7,757	7,778
Depreciation/write-downs	47	41	132	106	276	223	367	330	234	344	1,056	1,044
Other expenses	10	-	-	-	-	-	-	-	-	-	10	-
Total departmental expenses	1,085	1,016	2,967	2,425	6,215	5,525	8,293	8,178	3,962	4,557	22,522	21,701
Funded by:												
Revenues from government	961	874	2,651	2,078	5,554	4,752	7,411	7,035	3,486	4,879	20,064	19,618
Other revenue	170	179	478	442	1,509	1,465	1,298	1,422	857	1,937	4,312	5,445
Total departmental revenues	1,130	1,053	3,129	2,520	7,062	6,217	8,709	8,457	4,343	6,816	24,376	25,063

Notes to and forming part of the Financial Statements
for the year ended 30 June 2007

Note 22: Reporting of outcomes (continued)

Note 22C: Major classes of administered revenues and expenses by outcomes

	Outcome 1		Total	
	2007	2006	2007	2006
	\$'000	\$'000	\$'000	\$'000
Administered expenses				
Grants	-	749	-	749
Employees	11,991	11,273	11,991	11,273
Suppliers	343	1,253	343	1,253
Total administered expenses	12,334	13,275	12,334	13,275